

PUBLIC SCHOOLS OF NORTH CAROLINA


DEPARTMENT OF PUBLIC INSTRUCTION Mark Johnson, *Superintendent of Public Instruction*


WWW.NCPUBLICSCHOOLS.ORG

June 9, 2017

MEMORANDUM

TO: Selected Directors, Exceptional Children Programs
Selected EC Coordinators, Charter Schools

FROM: William J. Hussey, Director 
Exceptional Children Division

 Joe Simmons, Section Chief
Behavioral Support and Special Programs Section
Exceptional Children Division

SUBJECT: 2016-2017 End of Year Information for PRC 29 Funding

It is time to complete the information about student progress and service provision for the current school year. This data is used to justify the continued appropriation of the PRC29 funds by demonstrating that the services do make a difference. Local Education Agencies (LEAs) and Charter Schools are asked to identify specific services and indicators that demonstrate effectiveness for the student(s) who receive the services and interventions.

LEAs/Charter Schools receiving funds during the 2016-2017 school year should complete the Student Information Form (SIF) and Entrance/Exit Tool for each student receiving services. Non-CECAS users should complete the SIF Excel document. Documents can be downloaded from the Behavior Support Section Wiki-space:

<http://behaviorsupport.ncdpi.wikispaces.net/End+of+Year+PRC+29+Information>

All data should be submitted via e-mail in **MS Excel format only** by **September 1, 2017**, to **prc29@dpi.nc.gov**. (*PDF and/or files created in Google.docs will not be accepted*)

If you have questions or concerns regarding this process, feel free to contact your District Behavior consultant or Joe Simmons at 919-807-3993, joe.simmons@dpi.nc.gov. The Exceptional Children Division appreciates your continued efforts to serve children with behavioral and emotional challenges.

WJH/JS/ss

Downloadable Files

- **Student Information Form (SIF) Excel Format**
- **End of Year (EOY) Entrance/Exit Tool (Excel Format)**
 - Instructions for Completing Entrance/Exit Tool
 - Instructions for Completing SIF Form
 - Services and Intervention Definitions

EXCEPTIONAL CHILDREN DIVISION

William J. Hussey, *Director* | bill.hussey@dpi.nc.gov

6356 Mail Service Center, Raleigh, North Carolina 27699-6356 | (919) 807-3969 | Fax (919) 807-3243

AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER